Registration Guide Sheet

1 **ONLINE – Single/Group (RECOMMENDED):**
*Desktop or Mobile can be used to Register!
***GROUP REGISTRATIONS:** Up to **50 max** may be registered at one time!

1. Visit: www.ucfw.com
2. Enter Conferee Name
3. Enter Conferee Info (i.e., email, address)
4. Payment (credit/debit) **REGISTERED!**

*Ticket(s) will be emailed automatically to each email address provided!
*Keep for conference entrance by phone or print out and bring with you.

2 **BY MAIL – Offline**
*Mail-in option is available! PLEASE follow mail-in protocol on form to ensure successful registration by mail.

1. Visit: www.ucfw.com
2. Click: **Conference** at top of menu
3. Scroll to bottom: **Downloadables & More!**
4. Print out: **Printable Registration Form (1 form per registrant)**
5. MAIL TO:
   United Conference for Women
   P.O. Box 2909
   Southfield Michigan 48037

Group Registration (Mail-Ins) — Don't forget to fill out and **include** COVER LETTER provided!
Mail forms COLLECTIVELY along with 1 Check for total enclosed registrants

*Mail-in guests will receive tickets *via* email upon form & payment received!
*Keep for conference entrance by phone or print out and bring with you.

3 **ONSITE – Walk-Ins**
*ON THE SPOT Registration Will Be Available!

1. Walk-ins will be registered by a UCW Registration Team Member *via* the ONLINE PAYMENT method at: www.ucfw.com
2. **Accepted Forms of Payment:** (debit/credit/cash/check/money orders/certified checks)